

# Workplace Health and Safety Policy

Stonecivil Pty Ltd recognises the value of the people who perform the tasks that make the company successful. Management is committed to helping every worker to achieve the highest standards of workplace health and safety performance possible. This standard is achieved through a cooperative effort between Management, Supervisors, Employees and Subcontractors, with all parties understanding and fulfilling their regulatory obligations and their responsibilities to each other.

## Stonecivil Responsibilities

- Ensure the Company and all workers comply with Workplace Health and Safety regulations and other requirements placed upon it by Clients and other parties.
- Establish measurable objectives and targets to ensure continued improvement aimed at eliminating work-related injury and illness, by providing a safe workplace and safe methods of work.
- Provide information to workers so they are aware of relevant Workplace Health and Safety issues.

### Our Manager's Responsibilities

- Supervise all works to ensure Workplace Health and Safety requirements are met and all relevant procedures are followed.
- Ensure all employees receive the highest level of information, supervision and instruction; and are trained and have the required skill to perform new tasks.
- Ensure all employees and visitors to site are aware of hazards they may encounter during their lawful activities on site.

#### Our Employee's Responsibilities

- Follow all reasonable instructions and use the equipment provided to prevent injury and protect their Health and Safety.
- Identify and report all hazards, near misses, incidents and injuries / diseases to their Supervisor as soon as practicable, whether or not these events may have caused an injury, damage or loss.
- Be involved in the resolution of Workplace Health and Safety issues.

### Subcontractor's and Visitor's Responsibilities

- Follow all safety instructions while at the workplace.
- Identify and report all hazards, near misses, incidents and injuries / diseases to the Site Supervisor as soon as practicable, whether or not these events may have caused an injury, damage or loss.

This policy will be reviewed annually in consultation with employees. All levels of management are accountable for implementing and monitoring this policy in their area of responsibility.

Policy Authorised by

Date: 16<sup>th</sup> January 2019

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